



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Motor Vehicles

5707 MacCorkle Avenue, Southeast
Post Office Box 17110
Charleston, West Virginia 25317-0010 • (304) 558-3900
TDD: (800) 742-6991 • (800) 642-9066

Jim Justice
Governor

Thomas J. Smith, P.E.
Acting Cabinet Secretary

MEMORANDUM

DATE: October 26, 2017

TO: Title & Registrations, Data Entry, Receiving & Processing,
Regional Office Employees, and All County Clerks

FROM: Michael L. Maggard, Director II *MLM*
Vehicle Services

SUBJECT: New Form (DMV-2R-TR)

Please see attached for DMV-2R-TR, *Affidavit for Title for Mobile or Manufactured Home Severed from Real Property*, created for Senate Bill that became effective July 1, 2017.

This form is to be used when the mobile/manufactured home has been cancelled in the mainframe and is now severed from the property and a title is needed. The following documents are required for the cancelled title to be re-titled:

- Form DMV-1-TR Application for Certificate of Title
- Form DMV-1B VIN Verification
- MV-2R-TR Affidavit for Title for Mobile or Manufactured Home Severed from Real Property
- Title Fee \$15.00

These forms are only to be used when the mobile or manufactured home has been physically severed from the property and to transfer ownership when the home is severed.

Should you have any questions about this issue, please contact Vehicle Services.

kh

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1-800-642-9066
dmv.wv.gov

A) Owner's Information - Description of Mobile or Manufactured Home

Owner's Name (as it appears on the real property):			
Street Address			
West Virginia County	City	State	Zip Code

B) Description of Mobile or Manufactured Home

Make	Year
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Serial Number Title No.

Legal Description of Real Estate: Location and Verification of Owner(s)

I hereby request the title of the above described mobile or manufactured home(s), as it has been severed from real property to personal property. This form verifies that there is no security interest to the mobile or manufactured home that has not been released.

(X) _____
Signature of Assessor

(X) _____
Signature of Owner(s)

Date: ____/____/____

Send this form along with a DMV-1-TR and DMV-1-B to:
WV DMV, PO Box 17710 Charleston, WV 25317
FEE: \$15.00